

**Please bring the following documents:**

* Proof of Residency: One of the following items
* Utility bill
* Lease/Rent agreement or Mortgage booklet
* Piece of mail with your current address listed
* Social Security Card
* Driver’s License or Photo ID
* Proof of Insurance/Medical Benefits: **Bring all that apply**
* Medicaid card/letter
* Medicare card
* Private Insurance Card and policy holder’s information (if holder is someone other than self)
* Champus/Tri-Care/Tri-Care Prime card and policy holder’s information (if holder is someone other than self)
* Proof of Income Information: **Bring all that apply**
* Last three paycheck stubs and/or any other income source (both yours and/or spouse’s)
* OR Last year’s tax return
* Copy of Verification Letter from:
* Social Security
* Supplemental Social Security
* Veteran’s benefits
* Retirement benefits
* Proof of extraordinary expenses, to include receipts or cancelled checks, you have paid on over the past 12 months (examples include: medical supplies, medications, doctor/hospital bills, therapies, property loss, childcare/respite expenses, etc.)

**NOTE**: Child Support does NOT count as income or extraordinary expense.

* If consumer is under 18, please bring the following:
* Certified copy of child’s birth certificate
* Child’s Social Security card
* Most recent custody or guardianship papers signed by a judge
* Notarized Power of Attorney form or letter of guardianship
* Medicaid/CHIPs card
* Private insurance card with policy holder’s information