

# Pecan Valley Centers Board of Trustees

February 23, 2024  
9:00 a.m. – 11:00 a.m.

## MINUTES

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### **Board Members**

Elizabeth Lawrence, Chair	Parker County	Present
Edwin Seilheimer, Vice Chair	Hood County	Present
Carolyn Myres, Secretary	Johnson County	Present
Judge Brandon Huckabee	Erath County	Absent
Dr. Reginald Hall	Erath County	Present
Christy Massey	Hood County	Present
Keith Scarbrough	Johnson County	Present
Lynn Waddy	Palo Pinto County	Present
Rita Wade	Palo Pinto County	Absent
Jamie Bodiford	Parker County	Present
Jill Power	Somervell County	Absent

### **Ex-Officio Board Members**

Sheriff Roger Deeds	Hood County	Absent
Sheriff Alan West	Somervell County	Absent

### **Pecan Valley Centers Staff**

Coke Beatty	Executive Director
Ruben DeHoyos	Associate Executive Director/COO
Wayne Vaughn	Chief Financial Officer
Diana Thompson	Chief of Mental Health Services
Rhea Sullivan	Associate Chief of Mental Health Services
Whitney Herrington	Associate Chief of Mental Health Services
Mark Chavez	Director of IDD Authority Services
Casey McCarty	Controller
Heather Herriage	HR Manager
Josh Morrison	Veteran Services Program Manager
Jessica Thomas	Executive Assistant
Ben Bowen	Director of IT/Systems Administrator
Jennifer Watson	IDD Crisis Intervention Specialist

### **Visitors**

No visitors

### **OPENING:**

Elizabeth Lawrence, Board Chair, called the meeting to order at 9:10 a.m.

**ITEM 1:**      **ROLL CALL**

A quorum was present as eight board members were in attendance, and 3 were absent. Two ex-officio board members were absent.

**TAB 2:**      **PUBLIC COMMENT**

There were no public comments.

**ITEM 3:**      **APPROVE MINUTES OF JANUARY 26, 2024, MEETING**

Minutes from the January 26, 2024, meeting was reviewed before the meeting.

*Ed Seilheimer made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does hereby approve the minutes of the January 26, 2024, meeting.*

*Second by Lynn Waddy*

*Approved unanimously*

**ITEM 4:**      **PROGRAM REPORTS – BEHAVIORAL HEALTH & INTELLECTUAL DEVELOPMENTAL DISABILITIES**

Diana Thompson, Chief of Behavioral Health Service, gave the Behavioral Health Report.

- The target for Adult Mental Health Services is 2,929. Pecan Valley served 3353 in the month of January.
- As of January 1, 2024, the adult waitlists ended regionwide.
- Adult service provision for adults shows 71.3% in January.
- The target for Child & Youth Services is 496. Pecan Valley served 561 in the month of January.
- Total Crisis interventions for the month of January were 162, with 4 admissions into Crisis Respite.
- TCOOMMI program has a target of 20 with a maximum of 25. For January, 0 Intensive Case Managements (ICM) were opened; 10 Intensive Case Management were served; 4 Continuity of Care (COC) was opened; and 2 Continuity of Care were served.
- Mental Health First Aid (MHFA) has a target goal of 300 School District Employees and School Resource Officers / Employees of Institutes of Higher Learning, trained in FY24. Total individuals trained in January is 21. Currently, 2 classes are scheduled for February.
- Texas Juvenile Justice Department Grant (TJJD) served 7 juveniles in January.
  - Youth are identified and referred by the juvenile probation department as individuals with potential need for services. Prior MH diagnosis is not necessary. PVC can evaluate to determine diagnosis and eligibility. Services are voluntary, and lack of commitment with family involvement is a barrier.
  - Hood County Chief of Juvenile Probation has budget concerns/restraints, causing reluctance to make references to PVC.

- Assisted Outpatient Treatment (AOT) covers Johnson and Parker counties. In January, 10 individuals were served, with 4 pending, and 2 discharged.
- Outpatient Substance Use Disorder Program (SUD) admits 7 adults and 0 youth in January.
- Coordinated Specialty Care Early Onset program is for persons aged 15 to 30. Target is 20 for this specialized service. 19 individuals were served, and 0 pending in January, with 1 discharged.
- Supported Housing Rental Assistance served 12 in January. Tenant-Based Rental Assistance served 26 in January.

Jamie Bodiford, Board Member, enquired about Red River Hospital for better understanding. Red River Hospital, out of Wichita Falls, Texas, is contracted with PVC for private psych beds (PPB). PVC and other centers receive funding from the state of Texas to assist with private psych beds.

Jamie also asked for more information explaining the Mental Health First Aid (MHFA) program. MHFA is a training offered to educators and community members, teaching how to recognize, understand and respond to signs of mental illnesses and substance use disorders.

Josh Morrison, Veteran Services Program Manager, gave the Veterans Services report.

- Veterans MH performance measure is 101% met.
- Veterans General Assistance target is 160. As of January, 103 individuals have been served.
  - As of January, the fund balance of this grant is approximately \$35,000.

Ruben DeHoyos, AED/COO, gave the IDD Report.

- January IDD Authority Served
  - Authority contract measures: 87
  - Home and Community Based Service (HCS) Coordination: 413
  - Texas Home Living (TxHmL) Service Coordination: 33
  - Community First Choice (CFC) Intake Services: 13
  - PASRR New Alerts: 27
  - Determination of Intellectual Disability: 18
  - State Facility Report-Individuals in any State Supported Living Center: 51
  - IDD Crisis Services: 5
  - The Texas Law Enforcement Telecommunications System: 2
  - HC/TxHmL Interest List regionwide: 1517
- January IDD Provider Served
  - Home and Community Based (HCS) 57
  - Texas Home Living Waiver (TxHmL) was 9
  - Intermediate Care Facility (ICF) [five homes / 30 beds]: 30
  - LSC/ISS daily census: 49
  - Vocational Apprenticeship Program: 6
- Quarterly PNAC Report: No recommendations for the Board

Heather Herriage, HR Manager, presented the HR Update Report.

- By the end of January, hire/term numbers came to a -4.
  - Grant programs ending; therefore, job positions no longer available.
  - January hires actual start date begins in February.
- Internships are on the rise, and students have asked about internships for various positions, such as human resources, dietician, and grant writing. PVC is considering these offerings.

**ITEM 5:      APPROVE FY24 JANUARY FINANCIAL STATEMENTS**

Wayne Vaughn, CFO, gave financial reports for January 2024

- The January financial was reviewed. On January 31, 2024, the Region completed 42% of the fiscal year. Revenue percentages by fund sources range from 24% (Allocated Federal Funds) to 41% (General Revenue Allocated). Total revenues earned equals 35% of the annual budget. Based on proposed budgeted expenditures, 39% of the budget has been expensed. Adult Mental Health Services are at 36% of budget. Children's Mental Health Services are at 36% of budget. Mental Health Crisis Services are at 51% of budget. IDD Services are at 35% of budget. Both revenue and expenditures include cost avoidance amounts for PAP (Prescription Assistance Program) as required by HHSC. The budgeted amount is \$4,149,690 and through January the recorded PAP amount is \$2,218,358.

Through January 31, 2024, of the current fiscal year, total funding strategy amounted to \$13,148,743 for revenues and \$14,670,078 for expenditures. Local funds were used to fund various programs in compliance with contract requirements for required "local match" funds.

Based on activities through January, there are 152 days of operations in available cash.

*Ed Seilheimer made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve the Financial Statements for January 2024.*

*Second by Christy Massey*

*Approved unanimously*

**ITEM 6:      APPROVE RECOMMENDATION FOR RFQ**

Item 6 was postponed.

**ITEM 7:      QUARTERLY EXTERNAL AUDIT REPORT**

Ruben DeHoyos, AED/COO, gave the Quarterly External Audit Report.

- Texas Health and Human Services performed an audit/inspection for the TxHmL Recertification.
- Texas Dept. of Criminal Justice performed an audit/site visit for the TCOOMMI program.

**ITEM 8:      BOARD TRAINING: IDD CRISIS SERVICES**

Jennifer Watson, IDD Crisis Intervention Specialist, presented a PowerPoint presentation about IDD Crisis Services and the role it plays within the community.

- The program was expanded in 2007, after research identified gaps in the system and resources.

- Crisis Intervention Specialist (CIS) serves as a go-between for the client and the jail system.
  - CIS will reach out to client's legal team and/or file necessary documentation to avoid confusion or misunderstandings, which can lead to inappropriate processing.
  - CIS can request protection for vulnerable individuals, for instance asking that they are removed from general population.
  - CIS is point-of-contact upon release
- Jennifer developed "Active Crisis Procedures" as a training tool for direct care staff, to assist them in identifying and handling of each phase of behavior.
- There has been a significant improvement on finding cases of clients/individuals being abandoned after discharged from nursing homes, hospitals, jail, etc.

**ITEM 9:      ACTIVITY SUMMARY**

The Activity Summaries are provided to the Board to show the events that took place in the reported month(s). No action is required.

**ITEM 10:     PLANNING CALENDAR**

The Annual Planning Calendar is provided to the Board to reference upcoming meetings and other noteworthy conferences for the calendar year. No action required.

**ITEM 11:     REAFFIRM DATE OF NEXT BOARD MEETING**

- Next Board meeting will be held on March 22, 2024, at the Granbury Administration Office

Adjourned at 10:40 a.m.

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Carolyn Myres – Secretary