

# Pecan Valley Centers Board of Trustees

April 26, 2024  
9:00 a.m. – 11:00 a.m.

## MINUTES

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### Board Members

Elizabeth Lawrence, Chair	Parker County	Absent
Edwin Seilheimer, Vice Chair	Hood County	Present
Carolyn Myres, Secretary	Johnson County	Present
Judge Brandon Huckabee	Erath County	Present
Dr. Reginald Hall	Erath County	Present
Christy Massey	Hood County	Present
Keith Scarbrough	Johnson County	Present
Lynn Waddy	Palo Pinto County	Present
Rita Wade	Palo Pinto County	Absent
Jamie Bodiford	Parker County	Present
LaJean Heard	Somervell County	Present

### Ex-Officio Board Members

Sheriff Roger Deeds	Hood County	Absent
Sheriff Alan West	Somervell County	Absent

### Pecan Valley Centers Staff

Coke Beatty	Executive Director
Ruben DeHoyos	Associate Executive Director / C.O.O.
Wayne Vaughn	Chief Financial Officer
Rheanne Sullivan	Associate Chief of Mental Health Services
Mark Chavez	Director of IDD Authority Services
Jessica Thomas	Executive Assistant
Gabe Leatherwood	Controller
Tim Anglin	Helpdesk Supervisor
Sunny Armstrong	Contract & Compliance Officer
Ashley Lilavois	SOC Project Director

### Visitors

None

### OPENING:

Edwin Seilheimer, Vice-Chair, called the meeting to order at 9:00 a.m.

**ITEM 1:**      **ROLL CALL**

A quorum was present as nine board members were in attendance. Two ex-officio board members were not in attendance.

**TAB 2:**      **PUBLIC COMMENT**

There were no public comments.

**ITEM 3:**      **APPROVE MINUTES OF MARCH 22, 2024, MEETING**

Minutes from the March 22, 2024, meeting was reviewed before the meeting.

*Lynn Waddy made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does hereby approve the minutes of the March 22, 2024, meeting.*

*Second by Christy Massey*

*Approved unanimously*

**ITEM 4:**      **BOARD TRAINING: TEXAS SYSTEM OF CARE PRESENTATION HIGHLIGHTING PROJECT THRIVE**

Ashley Lilavois, SOC Project Director, presented a PowerPoint presentation about the Texas System of Care: PROJECT THRIVE.

- System of Care is a grant program currently running in Parker County, consisting of community members and agencies, partnering with PVC.
  - Mission statement: To provide an innovative, collaborative system of care that promotes health and wellness for all children, youth, and families – FOR the community, BY the community.
- MOUs executed with 3 Parker County ISDs in 2023
  - Springtown ISD
  - Weatherford ISD
  - Millsap ISD
- Students are not required to be in services with PVC to participate in SOC.
- Grant period: August 2021 – August 2025
  - Grant renewal has not yet been discussed to continue HHS funding.
  - PVC is hopeful that local districts begin funding the program.

**ITEM 5:**      **PROGRAM REPORTS – BEHAVIORAL HEALTH & INTELLECTUAL DEVELOPMENTAL DISABILITIES**

Rhea Sullivan, Associate Chief of Behavioral Health Service, gave the Behavioral Health reports for March 2024.

### Featured Reporting:

- LMHA Performance Assessment FY24 Q1-Q2
  - HHS monitors PVC's achievement of contract service targets, outcomes, and performance measures.
  - PVC performance measures show 30/30 total measures met for FY24 Q1-Q2 and no funding recoupment is required for the period.
- Texas Council Recoupment Report
  - 17/39 Community Centers will have recoupments tied to performance.

### Performance:

- Adult Mental Health Services target is 2,929. Pecan Valley Centers served 3398.
- Adult Service Provision for adults shows 71.3%.
- The Child & Youth Services target is 496. Pecan Valley served 562.
- Total Crisis Interventions were 170, with 5 admissions to Crisis Respite and 12 admissions into a State MH facility.

### Programs:

- TCOOMMI has a target of 20 with a maximum of 25.
  - Intensive Case Managements (ICM) opened: 2
  - Intensive Case Management were served: 9
  - Continuity of Care (COC) was opened: 5
  - Continuity of Care were served: 5
- Mental Health First Aid (MHFA) has a target goal of 300 School District Employees and School Resource Officers / Employees of Institutes of Higher Learning.
  - Total individuals trained to date: 122
  - Scheduled classes: 7
- Texas Juvenile Justice Department Grant (TJJD) target varies by county.
  - Juveniles served: 8
- Assisted Outpatient Treatment (AOT) has a target of 30 and covers Johnson and Parker counties.
  - Individuals served: 9
  - Pending: 3
  - Discharged: 0

AOT is a grant funded program. This grant ends this summer, and an extension has been applied for.
- Outpatient Substance Use Disorder Program (SUD).
  - Adult admissions: 13
  - Youth admissions: 1
- Coordinated Specialty Care Early Onset (CSC-EO) has a target of 20 with a maximum of 30 and is for persons aged 15 to 30.
  - Individuals served: 17
  - Pending: 1
  - Discharged: 1
- Housing
  - Supported Housing Rental Assistance: 13
  - Tenant-Based Rental Assistance served: 29

Rhea Sullivan, Associate Chief of Behavioral Health Service, gave the Veterans Services report for March 2024.

- Peer Services
  - Total served: 789

- Veterans Mental Health has a target of 100.
  - Served: 123
- Veterans General Assistance has a target of 160.
  - Served: 125
  - Grant year and funding began July 1, 2023, at \$300,000.00. YTD total expenditure is \$218,241.

Ruben DeHoyos, AED/COO, gave the IDD Report for March 2024.

- March IDD Authority Served
  - Authority contract measures: 81
  - Home and Community Based Service (HCS) Coordination: 424
  - Texas Home Living (TxHmL) Service Coordination: 33
  - Community First Choice (CFC) Intake Services: 10
  - PASRR New Alerts: 41
  - Determination of Intellectual Disability: 26
  - State Facility Report-Individuals in any State Supported Living Center: 51
  - IDD Crisis Services: 4
  - The Texas Law Enforcement Telecommunications System: 1
  - HC/TxHmL Interest List regionwide: 1567
- March IDD Provider Served
  - Home and Community Based (HCS) 56
  - Texas Home Living Waiver (TxHmL) was 9
  - Intermediate Care Facility (ICF) [five homes / 30 beds]: 30
  - LSC/ISS daily census: 52
  - Vocational Apprenticeship Program: 6

ICF has reopened 6<sup>th</sup> house, and will be included on the report next month.

Ruben DeHoyos, AED/COO, gave the HR Report for March 2024.

- Total hires: 39
- Total terms: 42

## **ITEM 6: APPROVE FEBRUARY FINANCIAL STATEMENTS**

Wayne Vaughn, CFO, gave the Financial Report.

- The March financial was reviewed. On March 31, 2024, the Region has completed 58% of the fiscal year. Revenue percentages by fund sources range from 34% (Allocated Federal Funds) to 66% (Medicaid Waiver and ICF-MR Earnings). Total revenues earned equals 59% of the annual budget. Based on proposed budgeted expenditures, 54% of the budget has been expensed. Adult Mental Health Services are at 50% of budget. Children's Mental Health Services are at 50% of budget. Mental Health Crisis Services are at 75% of budget. IDD Services are at 49% of budget. Both revenue and expenditures include cost avoidance amounts for PAP (Prescription Assistance Program) as required by HHSC. The budgeted amount is \$6,109,503 and through February the recorded PAP amount is \$3,062,168.

Through March 31, 2024 of the current fiscal year, total funding strategy amounted to \$22,290,727 for revenues and \$20,408,277 for expenditures. Local funds were used to fund various programs in compliance with contract requirements for required "local match" funds.

Based on activities through March, there are 185 days of operations in available cash.

*Keith Scarbrough made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve the Financial Statements for March 2024.*

*Second by LaJean Heard*

*Approved unanimously*

**ITEM 7:**      **APPROVE BOARD RESOLUTION TO AMEND AUTHORIZED REPRESENTATIVES FOR TEXPOOL**

Wayne Vaughn, CFO presented the Board Resolution to amend authorized representative for TexPool.

- Resolution is asking for approval that Coke Beatty, Wayne Vaughn, and James Leatherwood be authorized representatives.

*Christy Massey made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve the Resolution to Amend Authorized Representatives for TexPool.*

*Second by Keith Scarbrough*

*Approved unanimously*

**ITEM 8:**      **QUARTERLY CORPORATE COMPLIANCE REPORT**

Sunny Armstrong, Contracts and Compliance Officer, gave a brief description of the format of the Corporate Compliance Report, and shared results of the report for FY24 Quarter 2.

- There were no recommendations for changes to the format of the report.
- There were no compliance issues at this time.

**ITEM 9:**      **APPROVE FY24-25 UM/QM PLAN**

Sunny Armstrong, Contracts and Compliance Officer, presented update(s) to the FY24-25UM/QM Plan.

- Add fourth bullet point to IV. Goals and Initiatives, under “*The Quality Management FY 2024 – 2025 Initiatives of Pecan Valley Centers are...*”

*Carolyn Myres made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve the FY24-25 UM-QM Plan.*

*Second by Lynn Waddy*

**ITEM 10: BOARD POLICY REVIEW AND APPROVAL OF UPDATES**

Review and date only:

- 2.07.02.00 – Transaction of Business
- 3.00.00.00 – Board Accountability and Responsibility Governing Receipt of Funds

Approve recommendations to update:

- 2.05.15.00 – Records Retention
  - Change language under Policy, Number 9.
- 2.07.01.00 – Preparation of Agenda
  - Change language under Policy, Number 4. c.
  - Delete language under Policy, Number 4. e.
- 2.08.01.00 – Policy Manual
  - Change language under Responsibilities, B. 2. and B. 3.
- 3.00.01.00 – Contract Administration
  - Change language under Policy, to delete, “Only those documents holding the signature of the Chairperson of the Board or the Board’s designee will bind the Region in a contractual agreement.”

*LaJean Heard made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve recommendations to update policies.*

*Second by Keith Scarbrough*

*Approved unanimously*

**ITEM 11: APPROVE / GRANT PERMISSION TO EXECUTIVE DIRECTOR FOR PURCHASE OF PROPERTY FOR USE AS YOUTH CRISIS RESPITE, NOT TO EXCEED \$600k**

Contract for Youth Crisis Respite was executed March 2024. PVC has until August 31, 2024, to spend \$1M, including the purchasing and remodeling of a home, as written in the budget.

*Lynn Waddy made the following Motion:*

*RESOLVED, THAT the Pecan Valley Centers Board of Trustees does approve / grant permission to the Executive Director for Purchase of Property for use as Youth Crisis Respite, not to exceed \$600k.*

*Second by Keith Scarbrough*

*Approved unanimously*

**ITEM 12: APPROVE PURCHASE OF PLAT OF LAND FOR CONSTRUCTION AND USE OF GRANBURY CLINIC**

This agenda item has been postponed for discussion at a later time.

**ITEM 13: UPDATE ON CURRENT GRANBURY CLINIC REMODELING PROJECT**

Coke Beatty gave a brief update on the remodeling project happening at 104 Pirate Drive, Granbury, TX (current Granbury Clinic location). Project began April 2024. No major renovations are taking place. Cosmetic updates are getting completed such as painting and flooring upgrades. No action is required.

**ITEM 14: ACTIVITY SUMMARY**

The Activity Summaries are provided to the Board to show the events that took place in the reported month(s). No action is required.

**ITEM 15: PLANNING CALENDAR**

The Annual Planning Calendar is provided to the Board to reference upcoming meetings and other noteworthy conferences for the calendar year. No action required.

**ITEM 16: REAFFIRM DATE OF NEXT BOARD MEETING**

- Next Board meeting will be held on May 24, 2024, at the Granbury Administration Office

Adjourned at 10:38 a.m.

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Carolyn Myres – Secretary